

HOW CAN WE HELP?

Desired loan amount? **Preferred payment term?** **What is the purpose of your loan application?**

BORROWER'S INFORMATION

Principal Borrower's Last Name First Name Middle Name Date of Birth (MM/DD/YYYY) Gender: Male Female

Place of Birth Primary Email Address Active Landline Number (Home) Active Mobile Number

Present Residential Address (Bldg., Lot #, Block #, Street, Subd., Brgy., City/Town, Province, ZIP code) Rented Owned Owned-mortgaged With relatives/parents

Permanent Residential Address (Bldg., Lot #, Block #, Street, Subd., Brgy., City/Town, Province, ZIP code) Rented Owned Owned-mortgaged With relatives/parents

SSS/GSIS Number TIN Nationality Civil Status Highest educational attainment and School

Spouse's Last Name First Name Middle Name Spouse's Active Landline/Mobile Number

DEPENDENTS'S INFORMATION

Dependent's Last Name First Name Middle Name Date of Birth (MM/DD/YYYY) School/Company

Dependent's Last Name First Name Middle Name Date of Birth (MM/DD/YYYY) School/Company

BUSINESS INFORMATION

Registered Business Name Borrower/Business type Sole Proprietor Partnership Corporation

Principal office address (Building, Lot #, Block #, Street, Subdivision, Barangay, City/Town, Province, ZIP code)

Address of operations (Building, Lot #, Block #, Street, Subdivision, Barangay, City/Town, Province, ZIP code)

Describe your product/service (nature of business/business activity) Active Business Landline Number No. of branches No. of employees

Business Nationality (Domestic/Foreign) Original Date of Business Registration (MM/DD/YYYY) Years in operation Business SSS Number Business TIN

Other Sources of Funds Income from other Businesses Average Monthly Sales Average Monthly Cost of Sales Average Monthly Net Income

TRADE REFERENCES: MAJOR SUPPLIERS

Business Name Contact Person Contact Number

Business Name Contact Person Contact Number

Business Name Contact Person Contact Number

TRADE REFERENCES: MAJOR CLIENTS

Client's Name Contact Person Contact Number

Client's Name Contact Person Contact Number

Client's Name Contact Person Contact Number

BANK INFORMATION

Bank and Branch Account Number Account Name Date Opened (MM/YYYY) Contact Details

Bank and Branch Account Number Account Name Date Opened (MM/YYYY) Contact Details

CREDIT INFORMATION (EXISTING LOAN/S WITH BANK AND/OR FINANCIAL INSTITUTION)

Bank/Financial Institution and Branch Type of Loan Loan Amount Outstanding Balance Monthly Payment/Amortization

Bank/Financial Institution and Branch Type of Loan Loan Amount Outstanding Balance Monthly Payment/Amortization

WHO IS YOUR SALES AGENT?

Managing Sales Partner Sales Partner Sales Affiliate

AUTHORIZATION OF UNDERTAKING

I/We authorize **Esquire Financing Inc.** and its authorized representatives to enter and inspect my/our residence, main/principal office, and operation facility/ies as part of their credit evaluation. I/We hereby certify that all information are true and accurate and shall form part of the loan documents and the signatures indicated herein are genuine. I/We authorize Esquire Financing Inc. to disclose any and all information as indicated herein as required by relevant authorities. I hereby agree to indemnify and hold EFI, its affiliates, officers, directors, employees, consultants, agents and representatives harmless from any and all third party claims, losses, liability, damages and costs arising from any liabilities due to inaccurate representation of any information indicated herein. I/We hereby expressly waive any and all statutory and regulatory provisions governing confidentiality of client information, if applicable. In case of disapproval, I/we understand that Esquire Financing Inc. is under no obligation to disclose the reason/s for such disapproval.

SIGNATURE OF PRINCIPAL BORROWER OVER PRINTED NAME WITH DATE

AUTHORIZATION TO VERIFY BANK ACCOUNT DETAILS

I/We authorize **Esquire Financing Inc.** or any of its authorized representatives to verify our bank account details as follows. Please disclose to the authorized any information they would require regarding our bank account.

BANK AND BRANCH: _____ ACCOUNT NUMBER: _____ ACCOUNT NAME: _____

SIGNATURE OF PRINCIPAL BORROWER OVER PRINTED NAME WITH DATE

- Applicant's copy -

DOCUMENTARY REQUIREMENTS CHECKLIST

Compulsory for all applications

- Duly filled-out and signed Application Form (Version - LAP.10.2017)
- TIN ID and any other government-issued ID proof of the Principal Borrower
- Latest three (3) months Bank Statement and Bank Certification
- Photocopy of valid Mayor's Permit
- Photocopy of valid Barangay Business Clearance
- 1" x 1" ID picture of the Principal Borrower
- Picture of the Business
 - 1 Picture of Exterior - Picture of business premise from outside with sign board and its surroundings, and
 - 1 Picture of Interior - Picture of business inventory
- Latest (not older than 2 months) proof of billing for Business and Residence (e.g. electricity/water/cable etc.)
- Sketch/map of Business and Residence location with nearest landmark

Additional requirements (photocopy of the following documents):

- Sole Proprietorship**
 - DTI Certificate of Business Name Registration (original; and renewal, if any)
- Partnership**
 - Business TIN ID proof (BIR Certificate of Registration)
 - SEC Certificate of Incorporation/Registration
 - Latest Articles of Partnership & By-Laws
 - Partners' Resolution (EFI prescribed format: Version- PR.10.2017)
- Corporation**
 - Business TIN ID proof (BIR Certificate of Registration)
 - SEC Certificate of Incorporation/Registration
 - Latest Articles of Incorporation & By-Laws
 - Latest General Information Sheet (GIS)
 - Secretary's Certificate (EFI prescribed format: Version- SC.10.2017)